



# Queen of All Saints School Board January 11, 2021 Meeting Minutes

## Members in Attendance:

- Fr. Hambrough                      Amy Bush
- Gayle Millburg                      Kelly Deen
- Kelly Picha                              Jen Eiler
- Jen Shaughnessy                      Gabe Kiley
- Mike Seppi                              Bob Schillinger
- Nicole Farris

## I. Prayer

## II. Minutes from December 14, 2020 meeting approved.

## III. Principal Update

- Open House Update & Video
  - Kelly Deen- postcards are ready to go and mailed out this week.
  - Sign Up Genius ready for tour sign ups. Walk ins will still be welcome.
  - Ambassadors will be scheduled for tours.
  - Gayle reached out to 8<sup>th</sup> graders to give speeches about the school at all the masses.
  - Nicole Farris- Monday – Sunday Social Media posts are drafted and just need to be reviewed by Fr. Hambrough, Gayle, and Kelly.
  - Video is completed thanks to Thad Kimlagge and Joe Parisi. This was created so it can be used for future years as well. This will be sent as a follow up to tours and to those who are not comfortable attending a tour in person.
  - Current Preschool families can tour.
- Open House Set Up
  - Tables and linens needed. Talk to Maureen Hecht.
  - Balloon Bouquets ordered by Home & School for decorating.
  - Home and School will order some kind of treat for perspective students on tour and have bottled water for parents.
  - Welcoming Table will have sign in sheet (family info and contact info), treat, and registration packet to give to perspective families.
- Calendar 2021-2022
  - Draft was created by Calendar Committee which consisted of faculty members.
  - 177 days are required by the Archdiocese(half days count).
  - Draft calendar is from Aug 17-May 27.
  - Changes from past year are additional half days and full days of no students to allow for Staff Meetings(hard to do after school because of After Care) and Professional Development Days.

## IV. Home and School Update

- Open House (see above notes).
- Working on Parent Vote for the approximately \$50,000 that was raised at Virtual Auction. Deciding when link will go out to parents. Will be voting to use for purchase of new furniture for classrooms and other school needs.
- There is money set aside for Spring Semester for classes(projects, field trips, etc)
  - Should it be kept for Spring or go towards furniture?
  - In the past it would be used for things like field trips, teacher luncheons but because of Covid those things may not all happen.



# Queen of All Saints School Board January 11, 2021 Meeting Minutes

- Home and School is adding new positions for which they will have openings and are asking for parent volunteers. Hoping to send this information out with the Parent Vote link.
- Discussing what will happen with the 3 remaining events for this year: Father/Son, Mother/Daughter, and Olympic Day. Are these events possible with Covid restrictions?

## V. Pastor's Update

- Bob Shillinger shared update from the Finance Committee that there will be no tuition increase for the 2021-2022 school year. Fr. Hambrough add that with the help from the CARES Act money and our amazing community of parishioners that continue to give, this made the tuition rate staying the same possible. The parish wants parents to know that we care, especially at this time, and are aware that this time has been financially hard on people.
- Giving is still down 8-10% in the parish. There are concerns with possibility of not having the Parish Picnic again. It usually raises around \$50,000. Looking into alternate fundraiser if there is not picnic.
- All Confessions were completed for students for first semester. Those will start again in a few weeks for the Season of Lent.
- Brayden Dunn has been assisting Mr. Dunn by singing at the 8:15 Mon, Wed, and Fri. mass. It has been great! Fr. Hambrough said he was very impressed with a 6<sup>th</sup> grader being able to get up and do that by himself.
- Tony Pozzo is looking into the possibility of Livestreaming the Basketball games since we are limited on spectators. Looking into equipment needs, costs, and sponsors and hoping that if this becomes possible other events like Talent Show could be Livestreamed as well.
- Every year we give bonus (Christmas gift) to teachers to show appreciation. Fr. Hambrough wanted to do more this year so he gifted each teacher a gas card as well.

## VI. New Questions/Discussions

- 8<sup>th</sup> Grade New Student Process
  - Discussed if there was an official Process that was consistently used for interviewing new incoming 8<sup>th</sup> graders. Different situation if the family moves into the parish from out of the area.
  - This has been brought up in the past.
  - There is currently not an official process but it was discussed how this would be helpful to remain consistent.
- School Technology Plan
  - The current plan is for 5 years and was approved by the Finance Committee last year. We are ahead of schedule because of CARES Act money and a donation. Shouldn't the technology plan be evolving since technology changes so fast?
  - A cart was bought for the 4<sup>th</sup>/5<sup>th</sup> grades. What are the plans for the large class moving to 4<sup>th</sup> grade next year?
  - Are we continuing to move forward with plan for Ipads for younger grades to move to 1:1?
  - Gayle is going to compile all technology information and we will discuss at next month's meeting.



# Queen of All Saints School Board January 11, 2021 Meeting Minutes

- Reading Interventionist
  - Are there plans for next year for an additional Reading Interventionist or an Interventionist overall? Is there a need especially with time that was lost at end of 2019-2020 school year? Do we follow written plans for students who receive accommodations and/or need interventions? Currently Amy is the point person for all of this.
  
- Textbook Adoption
  - Waiting until next meeting to discuss.
  
- Discipline Plan for Middle School
  - A question was asked if there is a discipline plan in place for the middle school.
  - Gayle reminded us that this plan was sent out to parents in the Beginning of the Year slide show (since a meeting was not held in person due to Covid).
  - Might it be a good idea for this plan to be sent back out to parents to remind students and parents what the procedures are starting second semester.
  - The intention is to try to be restorative with the students.
  - Plan is as follows: All teachers have a tally sheet so there is consistency. Once a student has 2 infractions they receive a detention. After that the consequence for an infraction is to attend after school coaching hour with administration or teacher.
  - Gayle has some students on Individualized Behavior Plans and meets with them to check in on compliance and progress.

## VII. Reminders

- School Board Members help with Open House Tours on January 31 from 9am-1pm.

## VIII. Closing Prayer