



Queen of All Saints School Board Meeting Minutes 12/13/2021

School Board Members in Attendance 11/15/2021:

- Jen Shaughnessy
- Chris Volansky
- Kelly Picha
- Gabe Kiley
- Bob Schillinger
- Mike Seppi
- Nicole Farris
- Amy Bush
- Chris Mosbacher

Ex Officio Members:

- Fr. Hambrough
- Ann Bender
- Amanda Volansky (HSA)

Guest:

- Ken VonderHaar (Finance Council)

I. Prayer

II. Introduction of new board member: Chris Mosbacher

III. Finance Council/Tuition Discussion:

- Ken VonderHaar- the current financial health of our QAS School and Parish is good. The school has been successful at maintaining a balanced budget, despite a year over year decrease in offertory since 2018. Good financial health is due to 1) efforts to reduce overall expenses and 2) the governmental funds we received from the PPP plan.
- Historically, a tuition increase typically mirrors the teacher raises (2%-3% on average) which is determined by the Archdiocese. The offertory trends are also taken into consideration, but 2 data points are needed from the school 1) estimated 2022-2023 student enrollment numbers and 2) staffing needs. Ann Bender will bring this information to the Finance Council meeting on 01/03/22 and the decision on a tuition increase will be determined by the close of that meeting.
- QAS fiscal year is July 1-June 30.

IV. Meeting Minutes Approved- 11/15/2021

V. Open House: 01/30/2022

- Ann Bender and a few middle school teachers are working on getting a group of students trained to be student ambassadors (lead the tours).
- Ann Bender shared the 2020 Open House Tour letter for us to review and revise.



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- Ann Bender confirmed that no basketball will be scheduled until after 4pm on 1/30/22.
- Gabe Kiley has taken updated photos for the mailer and will be in contact with Kelly Deen for the mailer creation and Mike Seppi on the mailing process.
- 26 Open House promotional signs have been located from previous years for us to place throughout Oakville the week prior to the event.

VI. Mask Update:

- Ann Bender plans to send a letter to families on 12/17/21 advising them that QAS will transition to mask optional on 01/18/22. This timing allows families about 5 weeks to get their children fully vaccinated should they choose to do so and will allow us time to ensure no one returns sick from the holiday break. ** This situation is extremely fluid, so Ann will continue to revise her letter as needed throughout the week and send to the Board members for review prior to sending out on 12/17/21.*
- “Mask are Situational” was originally considered to be a part of the plan, however discussion determined that this phase was confusing, i.e. “situations” were open to interpretation, and could be difficult for teachers to enforce i.e., “situations” could change quickly (recess to walking in stairwells, outdoor to church) and kids may not have a mask on them due to jumpers and PE uniforms not having pockets to make carrying a mask easy.
- The school will not be responsible for enforcing mask-wearing for those families who choose to have their kids continue to wear a mask.
- This decision will be for any student 5 years and older.
- Ann Bender also sought guidance from the Archdiocese and Sarah Dalton in drafting the letter.

VII. Principal Position Posting:

- Will be posted after first of the year.

VIII. Principal Update:

- Additional info for Open House
 - All school families will be invited; HSA to provide snack and refreshments for families in the cafeteria.
 - Mrs. Gant will have work on display and Mrs. Ronzio will have a demo taking place in the Science Lab for presentation purposes.

IX. HSA Update:

- Casino Night NET profits were \$89,000
 - Fund the Need \$23,500- outdoor classroom- Fr. Hambrough gave approval to “start small”, so landscaping and gardening plans are in the works.
 - 271 attendees
 - 3 rooms of furniture were ordered (cost was >\$25,000) due to an end of year deal we received from The Teacher’s Lounge (approved by Fr. Hambrough)
- Santa Shoppe



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- \$500 profit
 - 2500 gifts purchased by students
 - Live Nativity- on track for 12/18/21
 - All roles are filled
 - Live carolers will be on site
 - Staff lunch and teacher Christmas gifts will be provided on 12/17/21
 - Will provide a snack and refreshments for Open House.
 - Baked Bear fundraiser is scheduled for January 2022 (only 100 orders will be accepted)
- X. January School Board Meeting is scheduled for 1/10/2022